



DRINKING DRIVER PROGRAM (DDP) CLASSROOM SITE INSPECTION REPORT

OFFICE USE ONLY	
Business ID Number	<input type="text"/>
DDP Program Code	<input type="text"/>

TO BE COMPLETED BY DRINKING DRIVER PROGRAM

DDP Name _____ DDP Director _____

Main Office Address _____ Telephone (____) _____
(City, State, Zip Code)

Classroom Address _____
(Building Name, Room Number, City, State, Zip Code) (County)

TO BE COMPLETED BY DMV

INSPECTOR'S CHECK LIST:

A. CLASSROOM

Does the classroom adequately comply with the following criteria:

- | | Yes | No |
|--|--------------------------|--------------------------|
| 1. Clean, comfortable and conducive to learning. | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Accessible restroom facilities | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Well-heated/ventilated | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Has adequate lighting | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Good line of vision from all seats | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. No visual or audible distractions | <input type="checkbox"/> | <input type="checkbox"/> |

B. EQUIPMENT

- | | Yes | No |
|--|--------------------------|--------------------------|
| 1. <input type="checkbox"/> Chalkboard or <input type="checkbox"/> Flipcharts | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. TV/VCR | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Other: | <input type="checkbox"/> | <input type="checkbox"/> |

C. Class Size (sq. ft.) _____

Number of Students Permitted in Classroom _____
(allow 15 sq. ft. per student with a minimum of 8 students and a maximum of 25 students)

Check here if classroom is Handicapped accessible

D. Remarks: _____

INSPECTION

Person Interviewed _____ Date Inspected _____
(Name and Title)

Inspector's Name _____ Inspector's Signature _____
(Print)

Supervisor's Signature _____ Date _____

Recommendation: APPROVE DENY REINVESTIGATE

Please send to: New York State Department of Motor Vehicles
Bureau of Driver Training Programs
6 Empire State Plaza, Room 412
Albany NY 12228